



Dear Parent(s),

Greetings from LeTourneau University! We know that entering college, moving in, and adapting to campus life is an exciting and challenging time. To help make this transition to life away from home a little easier and more enjoyable, we are inviting you to purchase a Welcome Kit for your new student. A Welcome Kit is the perfect way to help your student to feel at home in their new home!

The Welcome Kit is packed in a reusable container and contains some of the following items: mechanical pencils, scissors, notepads, sewing kits, sticky tack, envelopes, laundry bags, extension cords, flashlights, band-aids, dry erase boards, snacks and much, much more. You may also send a message of support to your son or daughter to be included in the kit. Each Welcome Kit will be prepared before students arrive on campus and will be placed in their dorm rooms on or before the first day of class. The cost for each Welcome Kit is only \$40.00. In order to have plenty of time to prepare each kit, the deadline for orders is **August 20** and can be sent all throughout the summer.

All proceeds from this project fund the Student Foundation Endowed Scholarship Fund.

Gratefully,

StudentFoundation@letu.edu

WELCOME KIT ORDER FORM

Yes! Please deliver a Welcome Kit to my child for \$40

Name of Student: _____
Dorm/Room #: _____
Phone #: _____
Student's E-mail: _____

Your Name: _____
Address: _____
Phone #: _____
Your E-mail: _____

I have included a \$40 payment with this form (cash, check or credit card).

Credit Card Number: _____
Security Code: _____
Expiration Date: _____
Credit Card Type: _____ (we cannot process American Express credit cards)
Signature: _____

I will call 1-800-259-2586 to process my credit card payment over the phone.

Please send this form and payment to:

*LeTourneau University
Office of Development
Student Foundation
P.O. Box 7001
Longview, TX 75607-7001*

Please feel free to attach any cards or notes to be included in the Welcome Kit.

Questions? E-mail us at studentfoundation@letu.edu