



Verification Worksheet 2009 - 2010

Name: _____

Student ID No. _____

Return Signed form to LeTourneau University, P.O. Box 7001, Longview, TX 75607 or Fax to 903.233.4302.

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification." LeTourneau University is required to verify information provided on the FAFSA with tax information provided by the selected applicants. If there are differences in the information, the Financial Aid Office may need to submit corrections to your application. The documents needed to complete the verification process depends on your FAFSA defined dependency status. If you were required to supply parent or spouse information on the FAFSA, we will also need their information and tax documentation. If you need assistance in completing this form, please contact the Financial Aid Office at 800.759.8811 Ext. 4350, 903.233.4350 or finaid@letu.edu.

INSTRUCTIONS:

- 1** 2008 Tax Return and W2's
 - a. Dependent Students (according to the FAFSA) - submit your and your parent's signed tax forms and W2's.
Independent Students (according to the FAFSA) - submit your and your spouse's (if applicable) signed tax forms & W2s.
 - b. If you are unable to locate or print a copy of your actual tax return form, we are also able to accept a signed IRS TAX TRANSCRIPT (Form 1722 or 2951-C) that can be requested by calling the IRS 800-829-1040. No other form, tax summary, or print-out will be accepted as a tax return.
- 2** Complete and sign this verification worksheet. Don't forget to sign your tax return or IRS Tax Transcript.

SECTION A: Applicant's (and Spouse's, if applicable) 2009 information.

(Do not leave any answer blank. If not applicable, enter N/A.)

1. If you (or your spouse) filed or will file a 2008 Federal Income Tax return, you must send a signed copy of your return to the Financial Aid Office. If you and your spouse filed separately, please send a copy of both tax returns.
7. If you (or your spouse) worked in 2008 but were not required to file a 2008 tax return, list your (or your spouse's) employer and the amount of income you (or your spouse) earned. Use your W-2 if available.

Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

- I have already submitted a signed copy of my (our) 2008 return(s) to the Financial Aid Office.
- I am submitting a signed copy of my (our) 2008 return with this form.
- I will submit a signed copy of my (our) 2008 return on _____ date
- I did not file and am not required to file a 2008 return.
- My spouse did not file and is not required to file a 2008 return.

EMPLOYER	Amount

2. How much of the income reported on your (or your spouse's) 2008 return was from Federal Work Study earnings? \$ _____ .00
3. How much of the income reported on your (or your spouse's) 2008 return was from grants or scholarships? \$ _____ .00
4. If you (or your spouse) receive allowances and benefits from Ameri-Corps awards in 2008, how much did you receive? \$ _____ .00
5. If you (or your spouse) paid child support in 2008, how much did you (or your spouse) pay? Please provide the name, age, relationship and with whom the child resides.*) \$ _____ .00
*Other Info: _____
6. If you had a retirement fund "rollover" included on your (or your spouse's) 2008 return, indicate the amount of the "rollover". \$ _____ .00

8. If you (or your spouse) received any of the following untaxed income and benefits in 2008, how much did you (or your spouse) receive?

a. Child Support Received	\$.00
b. Workman's Compensation	\$.00
c. Untaxed pensions	\$.00
Other untaxed income and benefits:		2008 Amount
d. Type	\$.00
e. Type	\$.00
f. Type	\$.00
g. Type	\$.00
h. Type	\$.00

Proceed to Page 2

SECTION B: Family Information

DEPENDENT - Fill in the information about the people whom your parent(s) will support between July 1, 2009 and June 30, 2010. Include yourself, your parent(s), and your parent's dependent children if they will receive more than half of their support from your parent(s) or if they would be required to provide parental information when applying for Federal Student Aid. Include other people only if they lived with and received more than half of their support from your parent(s) at the time you completed your application, and will continue to receive this support between July 1, 2009 and June 30, 2010.

INDEPENDENT - Fill in the information about the people you will support between July 1, 2009 and June 30, 2010. Include yourself, your spouse, and your dependent children if they will receive more than half of their support from you. Include other people only if they lived with and received more than half of their support from you or your spouse at the time you completed your application, and will continue to receive this support between July 1, 2009 and June 30, 2010.

First Name	Last Name	Age	Relationship to you (parent, brother/sister, etc.)	If this person will attend college half-time or more in 2009-2010, please print the name of the college
			self	

Check this box if there are more than six family members. Attach a list of these people, providing the same information requested above.

**If you are a Dependent student, according to the FAFSA, fill out Section C.
If you are an Independent student according to the FAFSA, skip to Section D.**

SECTION C: Parents' (step-parent's) 2008 information (do not leave any answer blank - if not applicable indicate "N/A")

1. If your parents (father, stepfather, mother, or stepmother) filed or will file a 2008 Federal Income Tax return, you must send a signed copy of your return to the Financial aid Office.

Check only one box below. Tax returns include the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

- I have already submitted a signed copy of my parent's 2008 return to the Financial Aid Office.
- I am submitting a signed copy of my parent's 2008 return with this form.
- I will submit a signed copy of my parent's 2008 return on _____ date.
- My father (stepfather) will not file and is not required to file a 2008 return.
- My mother (stepmother) will not file and is not required to file a 2008 return.

2. How much of the income reported on your parent's 2008 return was from Work Study earnings?
\$ _____ .00
3. How much of the income reported on your parent's 2007 return was from grants or scholarships?
\$ _____ .00
4. If your parent's receive allowances and benefits from AmeriCorps awards in 2008, how much did they receive?
\$ _____ .00
5. If your parent's paid child support in 2008, how much did they pay? Please provide the name, age, relationship and with whom the child resides.*
\$ _____ .00
*Other Info: _____
6. If your parent's had a retirement fund 'rollover' included on their 2008 return, indicate the amount of the 'rollover.'
\$ _____ .00

7. If either of your parents worked in 2008 but were not required to file a 2008 return, list their employer and the amount of income they earned. Use W-2 form or other earnings statements if available.

EMPLOYER	Amount

8. If your parents received any of the following untaxed income and benefits in 2008, how much did they receive? (Include benefits received by your parents for all dependents.) See Question 47 of the FAFSA.

a. Child Support	\$.00
b. Workman's Compensation	\$.00
c. Untaxed Pensions	\$.00
Other untaxed income and benefits:		2008 Amount
d. Type:	\$.00
e. Type	\$.00
f. Type	\$.00
g. Type	\$.00
h. Type	\$.00

SECTION D: Certification and Signatures

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. If you were required to provide parental information, at least one parent must sign.

Student's Signature Date

Spouse's Signature (Optional) Date

Parent Signature Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.