Obtaining Health and Dental Plan ID Cards

Original ones are mailed to employees’ homes.

Highmark: One card for E; two cards for ES, EC, EF
MEDCO: Two cards
CIGNA: Two cards

Replacement of lost cards: See below.
Additional card(s) for children age 18 or older: See below.

MEDCO: To request an initial card, call 1-800-555-3432
To obtain a temporary card, go to www.medco.com. Go through the registration process to get a login ID. Once signed in, click on Forms & Cards in the left hand column. At the bottom of the page, click on “Request a replacement prescription card.”

CIGNA: To request a card: Call 1-800-244-6224
To print a temporary card: Go to www.mycigna.com. Enter DOB and zip code and your SS# and add 01 at the end –no dashes or spaces.

Highmark: Call 866-472-0924 to request a card.