

# LETOURNEAU UNIVERSITY



## NEW STUDENT ORIENTATION

**“Show me your ways, Lord, Teach me your paths.” —PSALM 25:4**

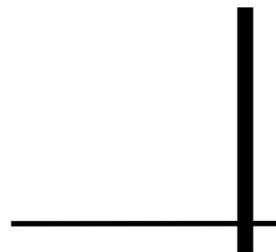
New Student Orientation is your official welcome to the university, as well as your opportunity to learn how to navigate the transition to college life or your transition to a new institution. We want to provide you with resources and relationships that will help you thrive in your college experience and start off the school year on the right foot. Our goal is for you to gain confidence, competence, and connections during this week of orientation.

This resource manual provides information on how to arrive on campus, what to bring to your residence hall, important dates, and links to various other resources around the web. We hope you find it helpful.

Steve Conn

Sarah Garrison

Office of New Student Orientation



# TRAVEL CONNECTIONS



**BUS:** Greyhound bus line has a terminal in Longview. Trailways bus line offers service to Longview through a connection with the Kerrville bus line. Greyhound and Trailways/Kerrville share a terminal in Longview.



**TRAIN:** Amtrak has service into Longview.



**AIR:** Several major airlines fly into the **Shreveport Regional Airport** (Louisiana located approximately one hour east of Longview. From the **Dallas/Fort Worth International Airport**, American Eagle flies into the **East Texas Regional Airport** located 15 minutes from campus. Longview Regional Airport identification code for travel agents is GGG. It is wise to check on joint fares within this airline when deciding which airline to use. **LeTourneau University does not provide transportation from Dallas or Houston since these cities are a long distance from Longview.**

## SHUTTLE SERVICE

**Important!**

ALL SHUTTLE SERVICE MUST BE ARRANGED FOR IN ADVANCE BY REGISTERING ONLINE AT [www.letu.edu/orientation](http://www.letu.edu/orientation), SENDING AN E-MAIL TO [futurstudent@letu.edu](mailto:futurstudent@letu.edu), OR CALLING 903-233-4467.

### ARRIVING AT THE LONGVIEW REGIONAL AIRPORT OR THE LONGVIEW BUS OR TRAIN STATION

Shuttle service will be provided at no cost from the Longview Regional Airport, Longview bus station, or Longview train station on August 18, 2016. Pick-up times from these locations are arranged as needed based on the request submitted online in your plan your arrival form (myletu registration check list). Return trip for parents is also available as arranged at the same time a requesting pickup.

**ARRIVING AT THE SHREVEPORT REGIONAL AIRPORT** The university provides shuttle service from the **Shreveport Regional Airport** on August 18, 2016 for a charge of \$35.00 per student at the times indicated below. The return trip for parents from campus to Shreveport is also \$35.00.

**Upon arrival at the Shreveport Regional Airport, go to the Baggage Claim Area, where a LeTourneau University representative will meet you.**

### **SHREVEPORT REGIONAL AIRPORT SHUTTLE SERVICE PICK-UP**

**Thursday, August 18, 2016  
10:00 AM, 2:00 PM AND 4:30 PM**

**TRANSPORTING YOUR BELONGINGS** If you need to send packages ahead of your arrival, please address all parcels using the complete address as listed at the bottom of this page.

Please be sure to add your campus post office number (CPO) if you know it.

Be sure to mark all parcels:

**"HOLD FOR ARRIVAL"**

**YOUR NAME, CPO#**

**C/O LeTourneau University  
2100 S. MOBBERLY AVE.  
LONGVIEW, TX 75602**

# CAMPUS LIFE

Essential facts and information to help make your transition to LeTourneau University as smooth as possible.

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From financial essentials to health essentials to services and facilities vital to your life at LeTourneau, this section contains facts and information that will help make your transition easier. Click the links below for more information.

[Achievement Center](#)

[Student Life](#)

[Campus Store](#)

[Campus Directory](#)

[Career Services](#)

[Banking Information](#)

[Chapel](#)

[Calendar of Dates](#)

[Counseling](#)

[Student Activities](#)

[Food Services](#)

[Health Insurance](#)

[Health Services](#)

[Information Technology](#)

[Library](#)

[Mail Center](#)

[Solheim Center](#)

[Student Accounts](#)

[Tuition and Fees](#)

# RESIDENCE LIFE

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## **RESIDENT ASSISTANTS**

Assisting you in your adjustment to residence life is a fully qualified staff that is ready and willing to serve you. Each residence hall, floor, or wing is assigned an upper-class student to serve as a Resident Assistant (RA). The responsibility of the RA is to lead floor residents in developing their spiritual, academic, and social growth. In addition, each residence hall has a Resident Director who supervises the RA's and provides programming and counseling services for the students living in that hall.

## **LAUNDRY FACILITIES**

Laundry facilities are provided in Gilbert and Thomas Hall, laundry facilities are located on the first floor and are only for the use of students residing in Gilbert and Thomas Hall. Other residents may use the campus Laundromats located on the east side of Trinity Halls and the north side of Tyler Hall. A laundry facility is also provided for residents of the Honors Housing and Married Student apartments.

## **PHONES**

Two phone jacks are installed in each room with a shared phone line. Students desiring to have a phone in their room must provide their own touch-tone phone. Cordless phones are not recommended for use in the residence halls due to interference in the residence halls. You will be informed of your phone number when you receive your room assignment. The University provides voice mail service, therefore, there is no need to bring an answering machine. All long distance services are contracted through third-party providers and all fees for long distance services are the responsibility of the student. Information from a university-approved carrier will be available during orientation.

## **AUTOMOBILES**

If you bring an automobile to campus you must complete a Vehicle Registration Card (found online at <http://www.letu.edu/orientation>) as well as bring proof of liability insurance. Bring a copy of your automobile insurance that includes the company's name, phone number and the policy number. A parking permit will be issued and is to be displayed on the rear of your automobile. The fee for the first permit is included in the general fee. However, there is a charge of \$10.00 for any additional parking permits.

## **HOW TO PACK**

As you begin the packing process, please refer to the list of items titled "What Should I Bring" on page 30. This list suggests some basics and a few luxuries to get you on your way to a comfortable start. Remember that space is limited, so only bring items that you consider essential. Also, please keep the following in mind:

The mattresses in all residence hall buildings (including honors housing) are 80 inches long and require extra-long sheets. Countertop ovens/grills, hot plates, or electric frying pans are not allowed in individual rooms. Microwaves are available in many of the residence hall lounges for your use. Students can bring their own microwave and small refrigerator. Irons must have an automatic shut-off feature.

## **CLOTHING TIPS**

When packing your clothes for college, keep in mind the variety of activities you will engage in. You will need some nice clothes for church and special occasions, casual clothes for every day, and some clothes you won't mind getting a little dirty. LeTourneau expects students to dress with good taste and judgment. Modest length shorts may be allowed in the classroom if deemed appropriate by the faculty member. Even though the climate is warmer than in northern states, temperatures often drop to the 20's or lower during the winter. You will need a winter coat and warm clothing for these months.

# **RESIDENCE LIFE**

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## **THE RESIDENCE HALLS**

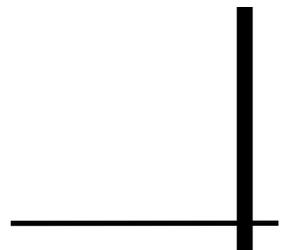
### **Of LeTourneau University**

The Residence Halls are open for all breaks during a semester (Thanksgiving, Fall Break, Easter, Spring Break, etc). The Corner Café is also open during all the breaks, except it is closed during Spring Break. The ResHalls are closed between semesters (Christmas Break) and after Spring graduation. Housing for the summer is available if needed.

While you want to be as prepared as possible when you come to LeTourneau for the first time, you may want to wait until you arrive and meet your roommate before you purchase room decorations.

The following pages include details and layouts of the various living areas on campus.

**PLEASE NOTE: DRAWINGS ON THE FOLLOWING PAGES  
ARE NOT TO SCALE**



# RESIDENCE LIFE

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## What Should I Bring?

Here's a checklist to help you pack for college. The list doesn't include clothing or personal items because they will vary from person to person. You may not need everything on the list, but it is a good place to start.

### ESSENTIAL ITEMS

#### LINENS

- Bath, hand towels, washcloths
- Bedspread or comforter
- Blanket(s)
- Mattress pad, sheets (Twin XL)
- Pillows and pillowcases

#### TOILETRIES

- Basket/bag to carry items
- Bath soap
- Brush and/or comb
- Hair dryer
- Shampoo
- Shaving equipment
- Toothbrush, toothpaste

#### LAUNDRY/CLEANING SUPPLIES

- All-purpose cleaner
- Nonabrasive bathroom cleanser
- Toilet bowl cleaner
- Hangers
- Iron (with auto shut-off)
- Ironing board (small)
- Laundry basket or bag
- Laundry detergent/dryer sheets
- Paper towels
- Quarters (75¢ each wash/dry)

#### MISCELLANEOUS ITEMS

- Alarm clock
- Bible
- Backpack
- Bank cards, checkbook
- Battery-powered flashlight
- First aid supplies
- Prescription medication
- Small trash can
- Umbrella
- Warm weather clothes
- Cold weather clothes

### OPTIONAL ITEMS

#### EQUIPMENT

- Bicycle and bike lock
- Camera and film/memory
- Computer and printer\*\*
- Landline phone (for campus calls)
- Music and movies
- Portable music player
- Headphones
- Small refrigerator (max 4.6 cu ft and 1.5 amps)
- Surge protector
- Television (cable provided)
- VCR or DVD Player
- Video game console

#### DECORATIONS

- Posters, photos, and artwork
- PlastiTak or similar adhesive (we also recommend *9M Command Hooks* and *Mavalus* brand Tape)
- Special things to feel like home
- Calendar
- Floor pillow/extra seating
- Lamps (desk, floor, table)
- Plants
- Small area rug
- Small fan

#### MISCELLANEOUS ITEMS

- Athletic bag and equipment
- Board games, cards
- Closet organizers
- Office supplies
- Plates and utensils
- Sewing repair kit
- Sleeping bag (for retreats)
- Tool kit (small)
- Storage containers

### PROVIDED ITEMS

- Cable TV, local phone service
- Community vacuum cleaner
- Fire extinguisher
- Furniture (bed, mattress, desk, desk chair, dresser)
- Light bulbs for LETU lights
- Shower curtain liner
- Smoke detector
- Toilet paper
- Window blinds
- Wireless internet

### ITEMS TO LEAVE AT HOME

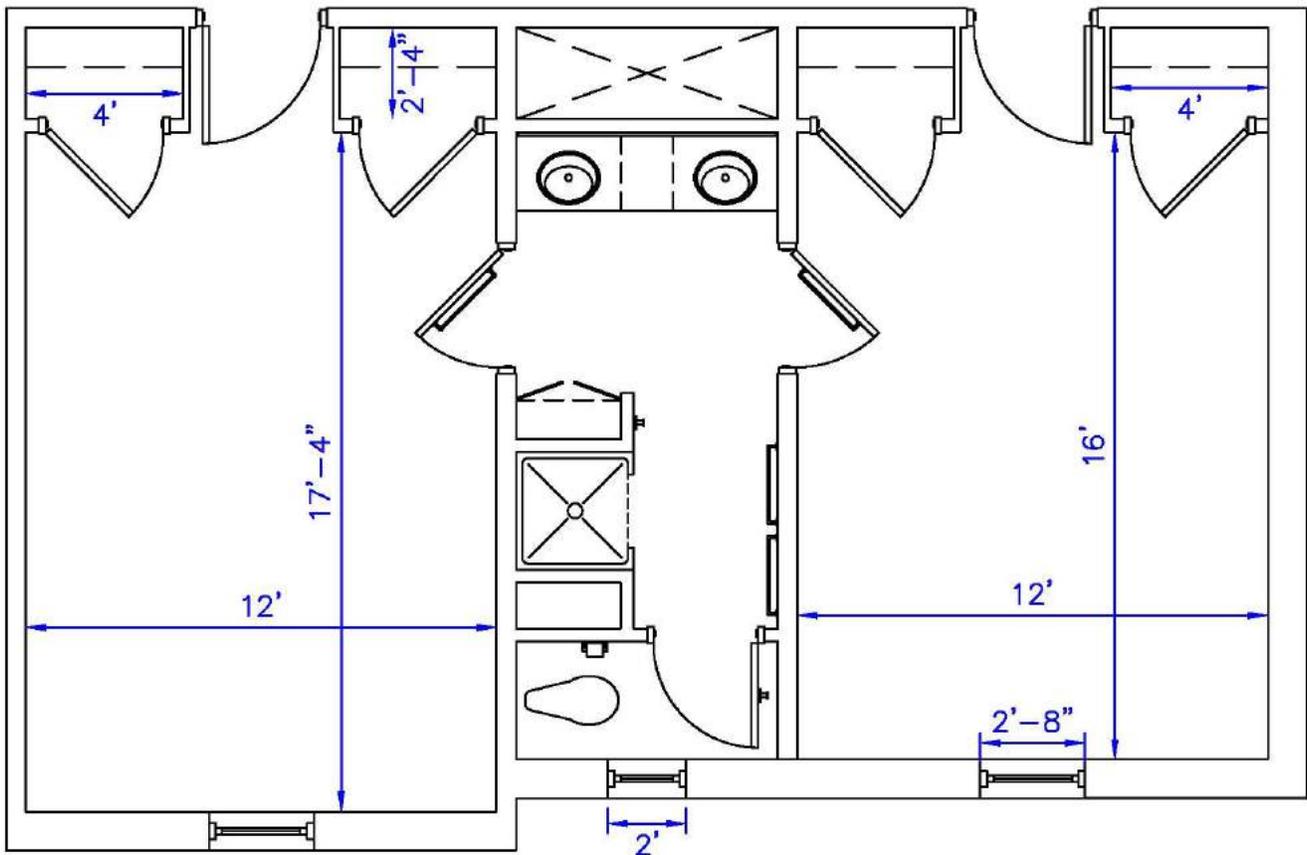
- Cooking appliances with exposed heating elements (specifics in [LETU Student Handbook](#))
- Weapons of any kind
- Outside antennas or satellites
- Air conditioning units
- Halogen lamps
- Extension cords and multi-plug covers
- Routers (both wireless and wired), wireless access points or air ports
- Questionable materials (printed or digital)
- Traffic signs or other illegally-obtained signs or decorations
- Candles or incense
- Fireworks (or any other fire-related materials)
- Pets (except fish in 10-gal aquariums or less)
- Space heaters
- Nails, screws, permanent adhesives (anything that could damage walls)
- Larger furniture
- Large stereos
- Expensive equipment or valuable jewelry.

\*\* Please visit [www.letu.edu/IT](http://www.letu.edu/IT) for detailed information about computer connections and supported equipment and configurations.

# RESIDENCE LIFE

## DAVIS HALL

Davis Hall is a three-story facility providing housing for 160 men and women. The rooms have tan walls with carpeted floors. Furniture in each room consists of two bunk beds, two desks, two bookcases, and two dressers. There is a loft kit available for each room. All furniture is movable to allow for flexible room design. There are two closets in each room, which allows each student a separate closet space. Two rooms share a bathroom. All rooms have two phone jacks with a shared phone line and cable TV jack. Separate data lines are supplied for each student. Below is the most common example of one of four different room layouts.



**PLEASE NOTE: DRAWING IS NOT TO SCALE**





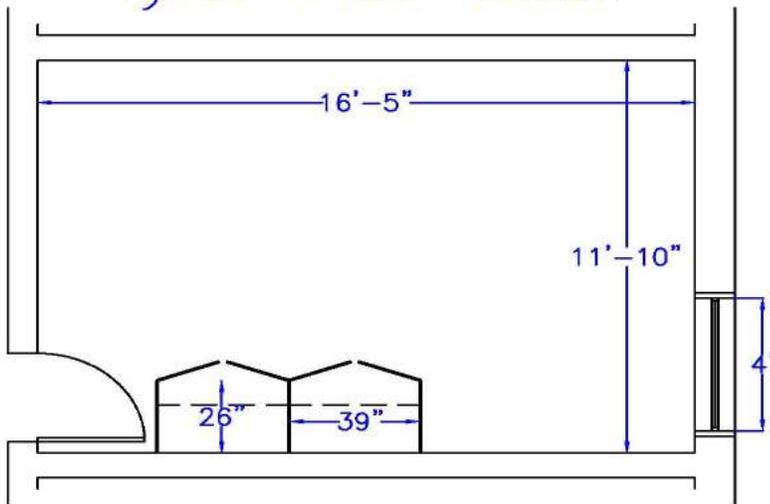
# RESIDENCE LIFE

LETOURNEAU  
UNIVERSITY

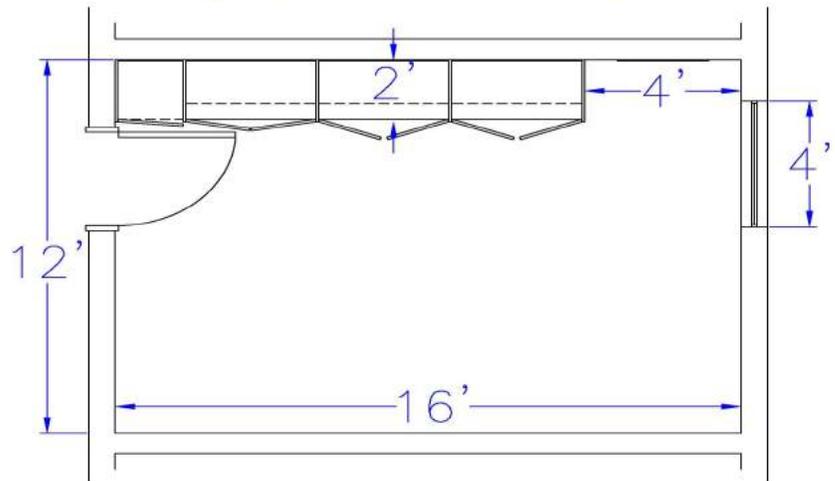
## TYLER HALL

The largest of the men's residence halls, Tyler Hall is comprised of two separate buildings joined by a common lobby. Tyler East has four floors and Tyler West has three floors. The rooms have white walls with white and blue/grey tile floors. Each room also has a four-foot window with blinds. Furniture in each room consists of bunkable beds, movable desks and bookcases, and built-in closets and dressers. All rooms have a shared phone and cable TV jack. Separate data lines are supplied for each student. A large community bathroom, well suited to the early morning "shower traffic," is provided on each floor.

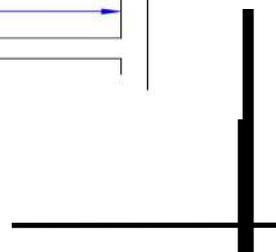
Tyler Hall East



Tyler Hall West



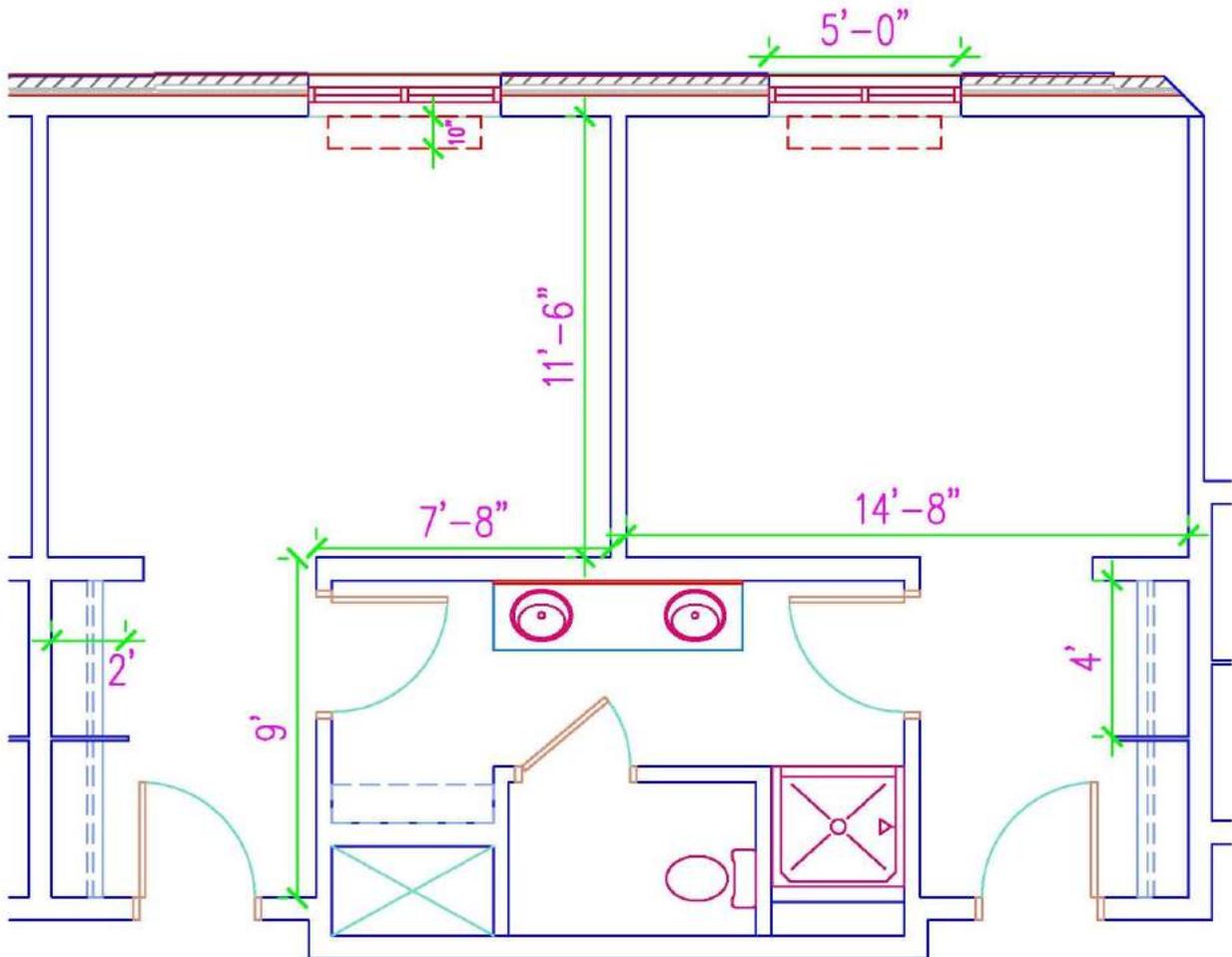
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# RESIDENCE LIFE

## SOUTH HALL

South Hall is a three-story facility providing housing for 200 men and women. The rooms have tan walls with carpeted floors. Furniture in each room consists of two beds, two desks, two bookcases, and two dressers. All furniture is movable to allow for flexible room design. There are two closets in each room, which allows each student a separate closet space. Two rooms share a bathroom. All rooms have two phone jacks with a shared phone line and cable TV jack. Separate data lines are supplied for each student. Below is the standard suite. There is also one triple occupancy room per wing on each floor.

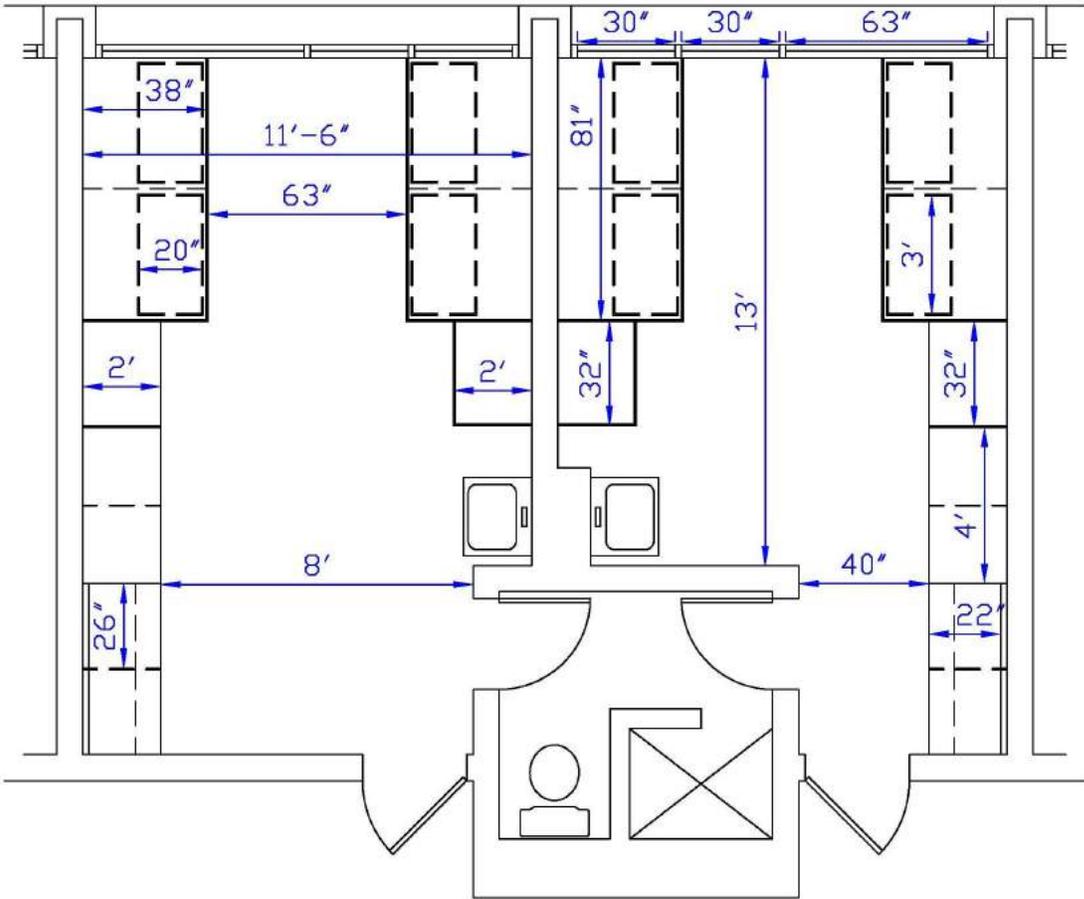


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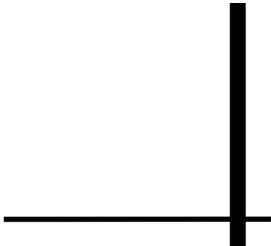
# RESIDENCE LIFE

## Mabee Hall – Men Pennsylvania Hall – Men

The Trinity complex is comprised of three separate buildings. The floor plan for each building consists of two-room suites, each sharing a bathroom. Each floor also has a common lounge area. The rooms are equipped with a sink, two study desks with chairs, two beds with storage drawers below, two closets and twelve storage drawers, and mini-blinds for the windows. The furniture is built-in. All rooms have two phone jacks with a shared phone line and a cable TV jack. The paint on the walls is light colored and the carpet is blue.



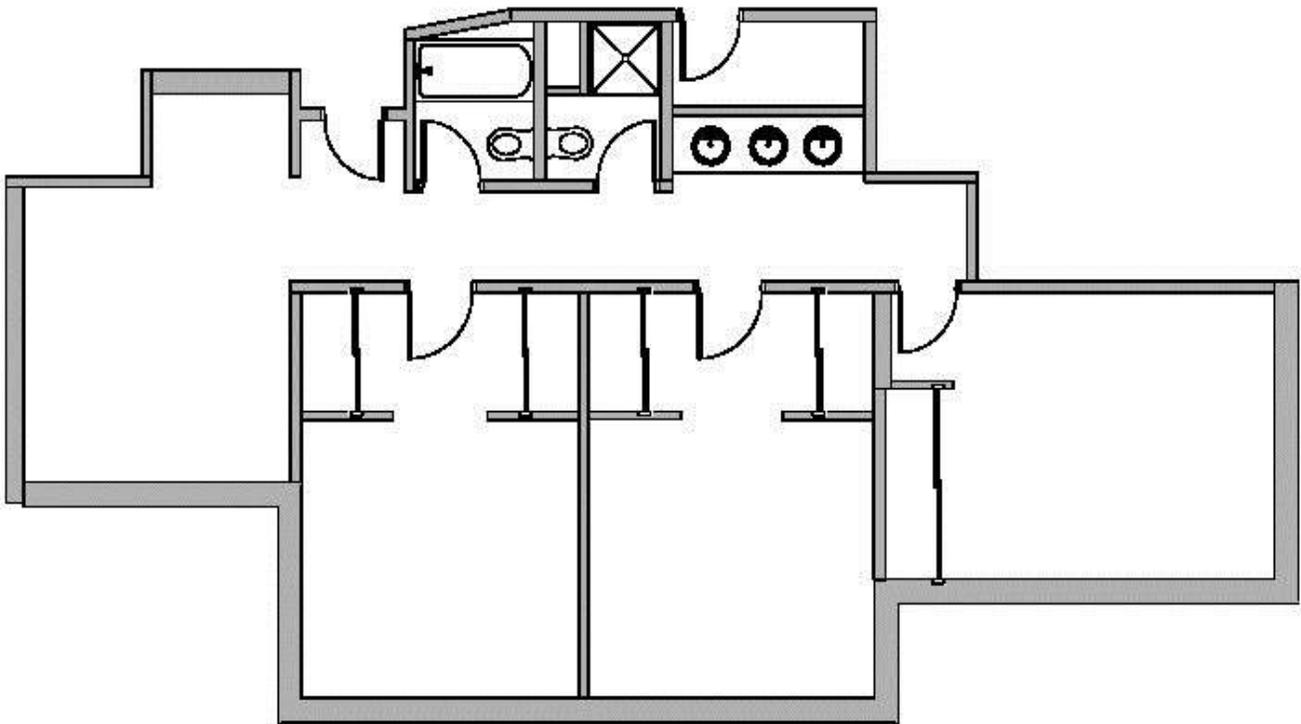
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# RESIDENCE LIFE

## Thelma Gilbert Hall

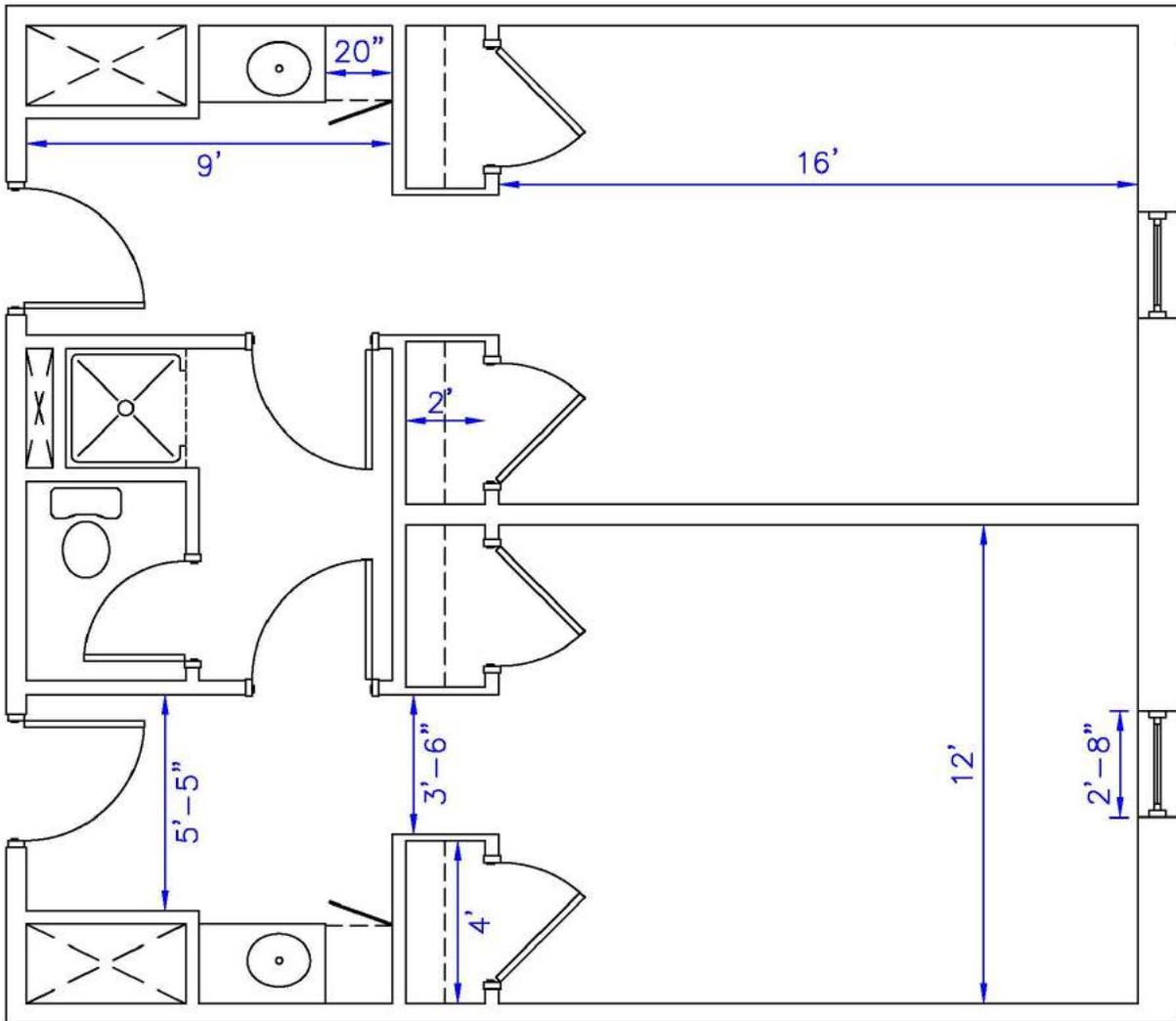
This is a three-story facility, providing housing for 96 women. Rooms are in a suite arrangement. Each suite consists of a living room, two bathrooms, and three or four bedrooms. Each bedroom contains two beds, two study desks with chairs, two dressers, two bookcases, and mini-blinds on the windows. All furniture is moveable to allow for a flexible room design. Living rooms are furnished with a love seat, two arm chairs, an end table and a coffee table. The walls in each suite are white, bedroom flooring is a beige marble patterned tile, and living rooms and hallways are carpeted with a jade green colored carpet. The building has three common lounge areas: the first floor lobby/lounge area for socializing, second floor lounge equipped with a kitchen, and third floor lounge for studying. The layout below is an example of one of three different suite arrangements. All rooms have 2 phone jacks with a shared phone line and cable TV jack. Separate data lines are supplied for each student.



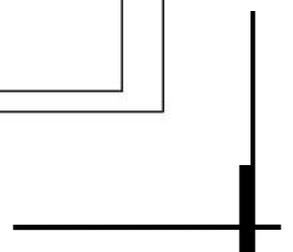
# RESIDENCE LIFE

## THOMAS HALL

Thomas Hall is a three-story facility providing housing for 152 men. The rooms have olive walls with tile floors. Furniture in each room consists of two bunk beds, two desks, two bookcases, and two dressers. There is a loft kit available for each room. All furniture is movable to allow for flexible room design. There are two closets in each room, which allows each student a separate closet space. Two rooms share a bathroom. All rooms have two phone jacks with a shared phone line and cable TV jack. Separate data lines are supplied for each student. Below is an example of one of two room layouts. The other suite layout has the sinks inside of the bathroom.



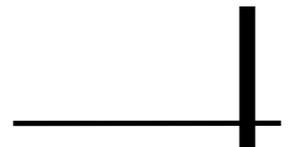
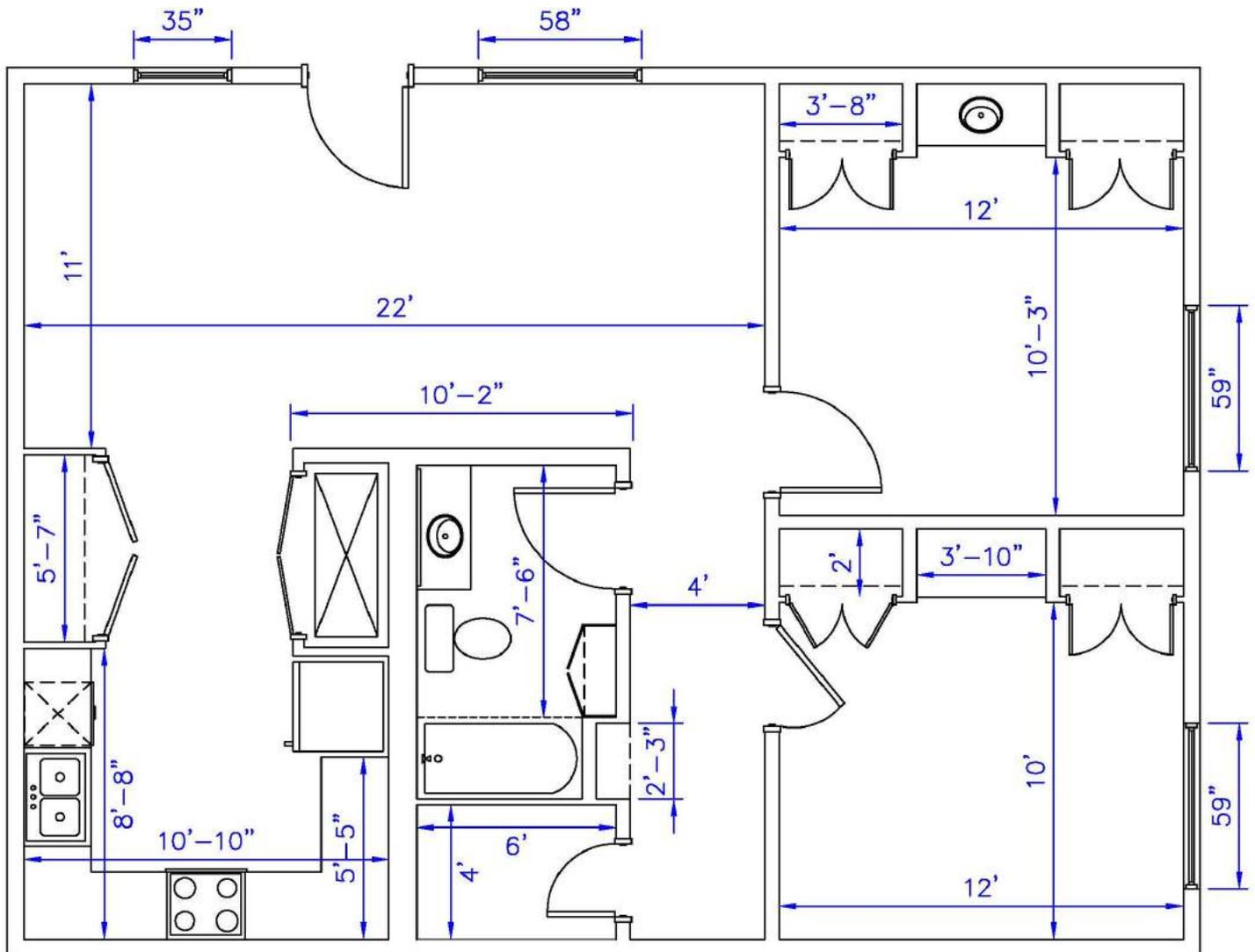
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# RESIDENCE LIFE

## APARTMENTS

Some single students will live in these two-bedroom apartments on the east end of campus. Apartments are 1,000 square feet and furnished. The walls are white and the carpet is either a blue-gray or a burgundy color. The living and dining areas are furnished with a couch, two lounge chairs, and a dining table with four chairs. Kitchens include an oven/range, dishwasher, and refrigerator. Each bedroom is furnished with two beds, two dressers, two desks, and two chairs. Beds may be arranged as bunk beds or singly, but not lofted. Each apartment has phone and cable TV jacks in every room with two phone lines per apartment. Separate data lines are supplied for each student.

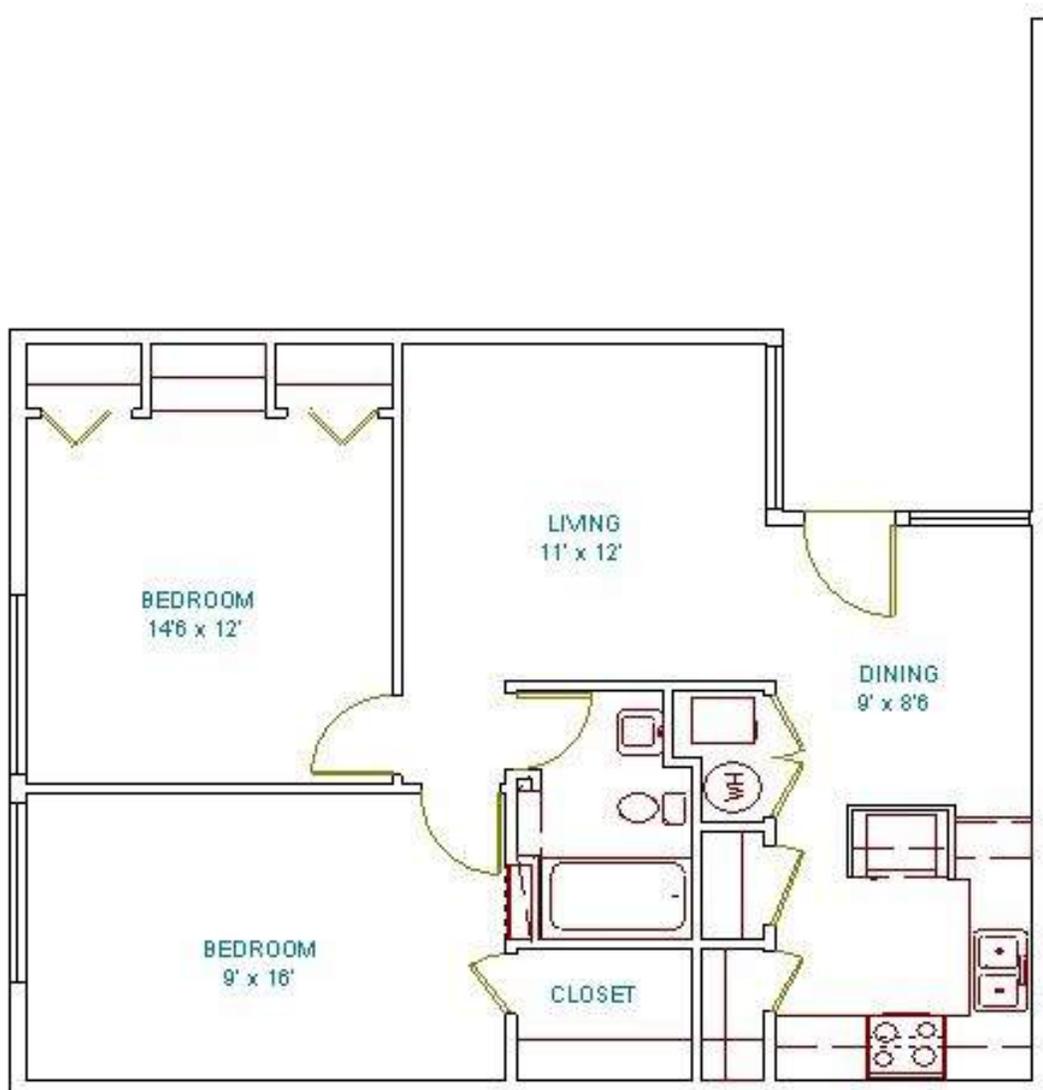


# RESIDENCE LIFE

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## Married Student Apartments

On-campus housing is available for married students and their families in the Village. These apartments are 850 square feet and unfurnished with two bedrooms. Because of the large number of married students desiring to live on campus, there is a waiting list for all married housing units. All married students interested in living on campus should contact the Office of Student Life 903-233-4400 to be put on the waiting list.



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