Summary of Information Technology Services
for LeTourneau University Students

The Information Technology (IT) Department provides a variety of services that support instructional technology, networking, telecommunications, and workstations. These services are summarized below. Additional information can be found on-line at www.letu.edu/infotech.

Instructional Technology Resources

- **Blackboard**
  Blackboard is an on-line extension of many LeTourneau University courses, and helps facilitate electronic communication between students and instructors, provides on-line access to course materials, and offers some assessment and grade-reporting features for faculty. Students at LeTourneau University are automatically assigned a Blackboard account using the same account information as for LeTNet (see below). Students are also automatically enrolled into their Blackboard course sites according to their registered schedule. Blackboard is accessed by opening a web browser and going to online.letu.edu.

- **Computer Labs**
  Four general-purpose computer labs containing Microsoft Windows Pentium class and Apple Macintosh computers are available in Longview Hall. Software available in the labs includes Microsoft Office Pro, Web browsers, and other software required for specific courses. Labs are Generally open Monday through Thursday 8:00 a.m. - 10:00 p.m., Friday 8:00 a.m. - 9:00 p.m., Saturday 9:00 a.m. - 10:00 p.m., and Sunday 2:00 – 10:00 p.m. Lab assistants are available during the open lab hours. Check www.letu.edu/infotech for current operating hours. Several computers are available for students to use for research in the Margaret Biscoe Library. Two special purpose labs for engineering, science, and Computer Aided Drafting (CAD) coursework are located in the Glaize Center for Engineering, Science and Technology. There are several other special purpose labs located in the various academic schools.

LeTNet and Network Resources

- **Account Information**
  New students can determine the username and password to use for LeTNet services by visiting www.letu.edu/accounts and following the instructions posted on that page.

- **E-mail**
  After determining account information, students can access e-mail in one of two ways:

1. Configure an e-mail client such as Microsoft Outlook by entering the account information, and setting the SMTP, POP3 or IMAP4 server to the current settings as provided on the e-mail services web site at www.letu.edu/infotech/network/services/email/; OR

2. Use one of the web-based mail programs (listed under web-based email access at www.letu.edu/mail). These programs allow LeTourneau students to access their e-mail accounts over the Internet from anywhere in the world by going to www.letu.edu/mail. LeTNet Anywhere is the preferred web mail client and can be reached directly at mail.letu.edu.

More information about e-mail services may be found at www.letu.edu/infotech/network/services/email.

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