Please Review This Helpful Information Relating to Registration and General Education Course Options

1. You can **begin the registration process** by viewing your **degree audit** using the steps listed below:
   - Please make sure you are using **Google Chrome** or **Mozilla Firefox** as your browser and log into your MyLETU account by clicking [here](#).
   - Click on the “**Academics**” tab at top.
   - Next click on “**Degree info**” on the left.
   - “**View all details**” at very bottom of page.
   - Finally, click on “**Degree Audit PDF**” and print a copy for your records.

2. **Next** you will want to view the list of available courses here by clicking [here](#):
   - Make sure you have changed your options to view the **Spring 2015** course listing. **Course descriptions** are available in the 2014/2015 catalog beginning on page 74. To review the entire 2014/2015 catalog, please click [here](#).

3. **After you have identified your courses**, you can use the following steps in order to register:
   - Please make sure you are using **Google Chrome** or **Mozilla Firefox** as your browser.
   - Log into your MyLETU account.
   - Click on “**Registration**” tab then proceed through the “**Enrollment Checklist**”. **Each link with a red X beside it must be completed**. Once you have a **green check mark** in all of the boxes, you can proceed to “**Select Courses**.”
   - Review the “**Confirm Textbook Options**”.
   - Complete the “**View/Pay My Bill**” portion to reach confirmation.

**Helpful Hint** - The best method of course completion is to work on general education courses first (*e.g.* Social Sci/Huma, Literature, etc.) then move on to general electives and major courses. It is best to work on the major courses from **top to bottom**. However, this may not always be possible. Your capstone course is **the last course on the major list and will always be taken after all other major courses are complete**.

You can determine the level of courses based on the digits in the course number (i.e. **1000**-freshmen level; **2000**-sophomore level; **3000**-junior level; and **4000**-senior level).
Options for General Education Courses In Order To Assist with Course Selections

**Bible:**
- BIBL1033 Biblical Literature (duplicates BIBL1073 and BIBL2073 combined)
- THEO1043 Biblical Theology for Life (replaces BIBL1043 Biblical Foundations for Living)

  ***You must take both BIBL 1033 and THEO 1043 before continuing with upper level Bible courses:***
- BIBL3103 Pentateuch
- BIBL3303 Poetical Books
- BIBL3503 Life and Teachings of Christ
- BIBL3623 Paul’s Prison Letters

  ***Any of these upper level Bible courses will work for both THEO Engagement and BIBL Engagement on your audit.***

**Communications/Speech:**
- COMM1873 Speech Communications
- COMM2573 Interpersonal Communications
- COMM4303 Nonverbal Communication

**English:**
- ENGL1014 English Comp I with Lab *(Full Semester or 7 Week Options Only)* or ENGL1013 English Comp I *(Full Semester or 7 Week Options Only)*

  *Students who pass with a grade of C or better may proceed to ENGL1023.*
- ENGL1023 English Comp II

**Literature:**
- ENGL2393 Great Writers of the Western World
- ENGL2873 Literature for Leaders
- ENGL4813 C.S. Lewis: The Man and his Works *(Only offered in full semester format)*

**Humanities/Social Sciences:**

*Humanities:* cross-cultural (CCLT3203 only), history, literature, philosophy, anthropology, and fine arts.

*Social Science:* cross-cultural (excluding CCLT1013 and CCLT3203), communications, geography, sociology, psychology, history, government, political science, and economics.

Here are some examples of what would apply:

- COMM1873 Speech Communications
- COMM2573 Interpersonal Communication
• COMM3013 Mass Communication Concepts
• COMM3703 Business Communications for Managers
• HUMA2023 Children’s Fine Arts
• HUMA2133 Human Culture and Society
• HIST3273 Profiles in Leadership *(if not already used for your History requirement)*
• HIST4503 Texas and the American West *(if not already used for your History requirement)*
• POLS2103 Federal, State, and Local Government
• POLS2873 American Political Foundations
• PSYC3203 Marriage and the Family
• PSYC1273 Stress Management and Emotional Health
• PSYC2143 Human Growth and Development
• PSYC2013 Intro to Psychology

**History:**
• HIST2113 American History to 1865
• HIST2123 American History from 1865
• HIST2173 Global History Since 1918
• HIST3273 Profiles in Leadership
• HIST4503 Texas and the American West

**Natural Science:**
• BIOL1073 Principles of Life Science (3 credit hours)
• BIOL1014 Life Science-includes lab (4 credit hours) *(Only offered in full semester format)*
• PHYS1014 Physical Science (4 credit hours) *(Only offered in full semester format)*

**Math:** *(Please check your degree audit for required math)*
• MATH1423 Elementary Statistics *(BSBA students must take this math)*
• MATH1203 College Algebra w/Applications
• MATH2183 Math Modeling for Decision Making

For **general electives**, please choose courses that interest you. As long as a course is *not required* in your major courses or general education courses, it can apply toward your electives. Please make sure when you are choosing your electives that you have not transferred in a similar course from another college. A duplicate course *will not* count on your audit.